

BENT TREE SWIMMING POOL
LIFEGUARD DUTY LIST

WEEK OF: _____, 2019

"A" GUARD DUTIES	SUN	MON	TUE	WED	THUR	FRI	SAT
BEGINNING OF SHIFT							
PUT OUT GATE SIGN							
PUT OUT BACKBOARD & LIFESAVING EQUIPMENT							
PUT OUT/OPEN UMBRELLAS							
CHECK FIRST-AID KIT SUPPLIES							
CHECK RESTROOM CLEANLINESS							
CHECK RESTROOM SUPPLIES							
CHECK TRASH CAN CLEANLINESS							
CHECK POOL DECK CLEANLINESS							
CLEAN PAVILION (HOSE OUT ON SUNDAY and MONDAY)							
EMPTY TRASH FROM PAVILION and YARD - WEEKDAYS							
COUNT AND ARRANGE DECK CHAIRS							
SWEEP WADING POOL							
END OF SHIFT							
CLEAN SKIMMERS							
CLEAN POOL DECK AREA							
EMPTY TRASH CANS							

"B" SHIFT DUTIES:	SUN	MON	TUE	WED	THUR	FRI	SAT
BEGINNING OF SHIFT							
REMOVE SPARKY (ATTENDED BY SWIM TEAM COACHES DURING SSL SEASON)							
* CHECK AND RECORD MAIN PUMP FLOW - Nominal 300 GPM							
* CHECK AND RECORD WADING PUMP FLOW - Nominal 26 GPM							
CHECK AND RECORD HEATER FLOW - Nominal 80 GPM							
* CHECK AND RECORD MAIN FILTER PRESSURE - Nominal 20 PSI							
* CHECK AND RECORD WADING FILTER PRESSURE - Nominal 10 PSI							
* TEST AND RECORD CHLORINE and pH @ 12:00 PM							
CLEAN POOL OF FOREIGN DEBRIS							
CHECK WATER LEVEL HOURLY							
MON, ONLY SWEEP OUT OFFICE, WASH INTERIOR WALLS, DOORS							
RETURN DECK CHAIRS AND UMBRELLAS TO LAWN (MONDAY ONLY)							
MID SHIFT							
* CHECK PUMP FLOW							
CHECK HEATER FLOW AT 3:00							
* CHECK FILTER PRESSURE AT 3:00							
* TEST AND RECORD CHLORINE at 3:00 PM							
END OF SHIFT							
REPLENISH RESTROOM SUPPLIES							

"C/D" SHIFT DUTIES:	SUN	MON	TUE	WED	THUR	FRI	SAT
END OF SHIFT							
PUT AWAY GATE SIGN							
PUT AWAY BACKBOARD & LIFESAVING EQUIPMENT							
PUT AWAY/CLOSE UMBRELLAS							
REPLENISH FIRST-AID KIT SUPPLIES							
* TEST AND RECORD CHLORINE and pH @ 6:00 PM							
* CHECK PUMP FLOWS							
* CHECK FILTER PRESSURES							
CHECK HEATER FLOW							
CLEAN POOL AND DECK OF FOREIGN DEBRIS							
CLEAN TOILETS, SINKS, MIRRORS, RESTROOMS							
CLEAN POOLHOUSE FLOOR							
COUNT & ARRANGE DECK CHAIRS							
MON, WED & FRI: INSTALL SPARKY AT END OF SHIFT							
LOCK ALL DOORS & GATE							

04/28/19

* BOTH POOLS
OTHER DUTIES:
ON TUESDAYS, DISPOSE OF LOST AND FOUND ITEMS
MON, ONLY SWEEP OUT OFFICE, WASH INTERIOR WALLS, DOORS